

## Learner Email Summary Notifications

Learners can elect to receive summary email notifications.

To set these emails, users should go to Home >>Personal Details and scroll to the bottom of the page. Select “None”, a day of the week or “Daily” from the options. Please ensure your email address in the field above is also correct.

Email \*

kari@skillwise.net

Receive e-mail reminder for unassessed evidence

None

None

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Daily

Save Cancel

For a full list of notifications

### Learner/Apprentice

Receive e-mail reminder for evidence assessed in the last seven days

Receive e-mail reminder for units signed off in the last seven days

Receive e-mail reminder for missed assessment plan target dates

Receive e-mail reminder for missed progress review planned dates