## **Mapping of qualifications**

In VQManager, it is possible to set up mapping so that users can see where criteria within or across qualifications correspond with each other. This mapping might come from the relevant awarding body, or be provided by you, the client; and is set up in the system by SkillWise.

It is also possible to set up a custom 'qualification' with a list of tasks or assignments, and link those assignments to criteria in accredited qualifications.

When logging evidence, in the 'criteria met' section, criteria with mapping attached to them show with a double-tick icon:

As a assessor	you may choose to accept all learner ticks.
Navigate to an	d select the relevant Unit, Element, Assessment criteria, Range or Knowledge and Understanding items against which the
evidence is to	be logged.
Open all	
Open all ch	
Open all lir Close all	ked items
BTEC Ce	rtificate in Retail Knowledge L3 (QCF) (Edexcel) 500_7312_6
🗉 Unit 2	26 Understanding Customer Service in the Retail Sector 🛛 🗆
=	earning outcome 1 Understand the effect of customer service on retail business
	🖻 Assessment criteria 1 🖻 🗆
	1.1 Explain the importance of customer loyalty to a retail business
	🔀 🗌 🔲 1.2 Explain the relationship between standards of customer service and customer loyalty
٠	earning outcome 2 Understand how retail businesses ensure customer service standards are met
+	earning outcome 3 Understand how customer complaints are resolved in a retail business
۲	earning outcome 4 Understand how customer service is monitored in a retail business
🗉 Unit 2	27 Understanding the Management of Risks to Health and Safety on the Premises of a Retail Business 🗵 🗆
📼 Unit 3	20 Understanding the Retail Selling Process.

Clicking on this icon opens a pop-up box showing the mapping itself. Users can choose to 'select all' or tick off individual mapped criteria.

Criteria can be classed as 'definite', 'probable' or 'possible' in terms of whether covering the header criterion will also cover the mapped criteria. The different classifications show in different colours in the mapping pop-up.

S Linked items - Google Chrome	-		×
😂 vqmanager.co.uk/cgi/radSVQ.cgi/li?ca=188776&r=43544&i=vgcsvllmrgdrrlrgffdcgklkvf&osu=0&ev=0&liSc=1&liSt=0&liSq=1&liEv	c=0&liE	t=0&I	Q
Save Cancel			
Definite Probable Possible Computed			
<ul> <li>Select all</li> <li>Deselect all</li> <li>BTEC Certificate in Retail Knowledge L3 (QCF) (Edexcel) 500_7312_6</li> <li>Unit 26 Understanding Customer Service in the Retail Sector</li> <li>Learning outcome 1 Understand the effect of customer service on retail business</li> <li>Assessment criteria 1</li> <li>1.1 Explain the importance of customer loyalty to a retail business</li> </ul>			
<ul> <li>□ Diploma in Retail Skills L2 (QCF) (Edexcel) 600_3867_6</li> <li>□ Unit 79 Work effectively in a retail team</li> </ul>			
□ Learning outcome 2 Be able to work effectively in a retail team			
Assessment criteria 2			
2.1 ask for help and information from colleagues when needed			
2.2(b) respond to colleagues' requests for help and information: within the limits of own responsibility			
2.3 offer help to colleagues when own workload allows and within the limits of own responsibility			
<ul> <li>Learning outcome 3 Be able to improve own work performance in a retail team</li> <li>Assessment criteria 3</li> </ul>			
3.3 agree own training programme including action points and deadlines			

Ticking criteria in the mapping pop-up and clicking 'save' transfers the ticks into the main evidence page.

If you would like to discuss mapping qualifications together in your centre, please do contact us. There is a charge for this work. Prices are available upon enquiry.