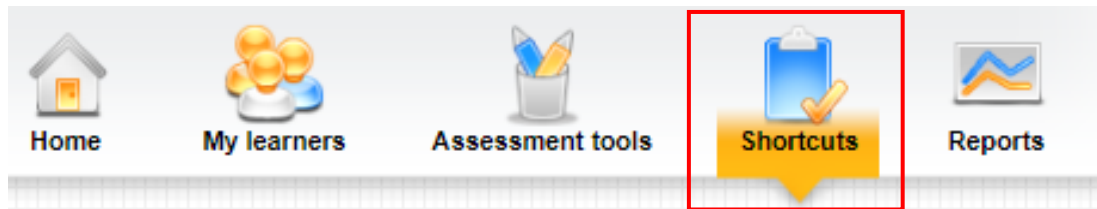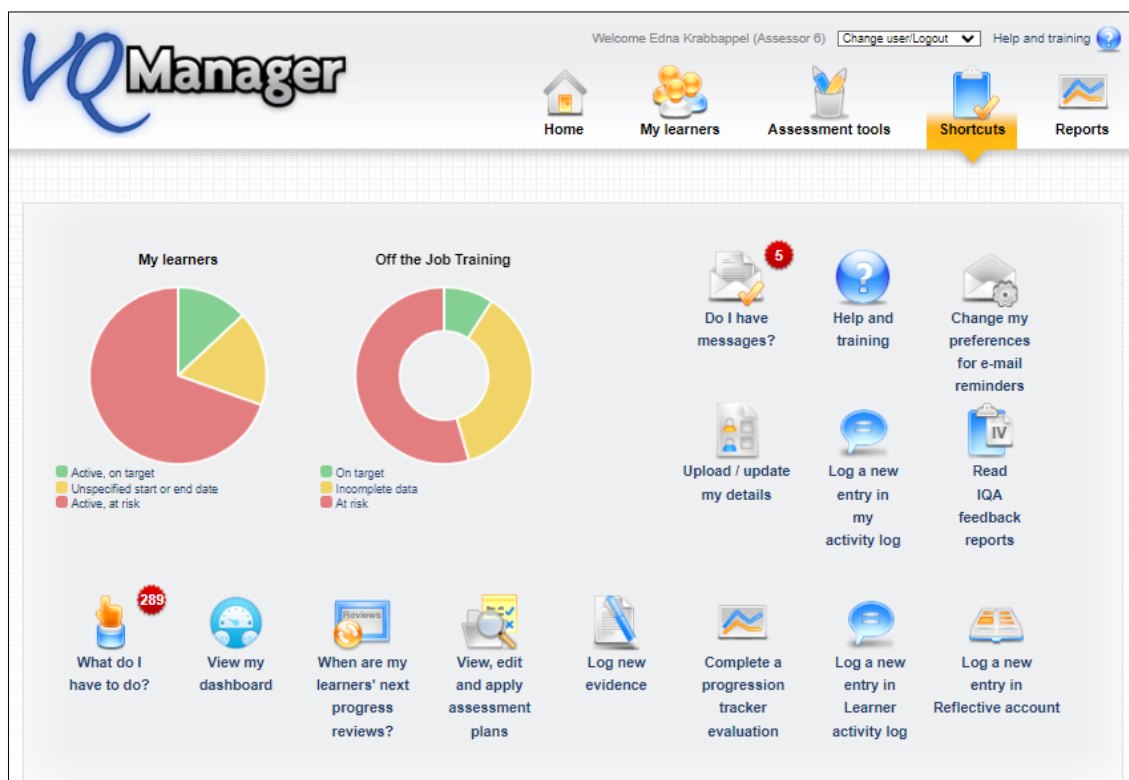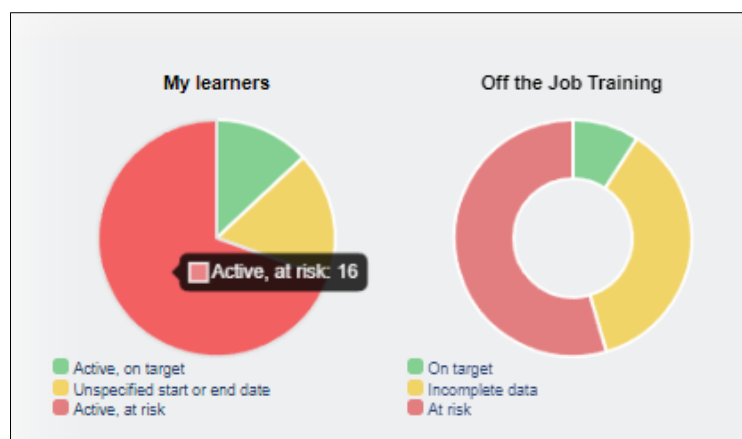# Shortcuts page for assessors.

We have now added a **Shortcuts** page for Assessors. **Please contact us if you would like this set as the first page your assessors see when they log in.**

The layout is similar to the existing **Shortcuts** page for the line managers and learners.

Clicking on the graphs will take the assessor to the **Dashboard**.

My learners: All
Report generated for: Edna Krabbappel (Assessor)
Date: 06/02/2024 15:44

☑ RAG ☑ Target date ☑ Difference between actual and target % ☑ Employer ☑ Curriculum area ☑ Reference number ☑ Institution

R A G	Learner	Actual % completion at today's date	Target % completion at today's date	Target date	Difference between actual and target %	Employer	Curriculum area	Reference number	Institution
🟩	Dizon, Luis (1831)	23	16	01/11/2025	0		Business		
🟥	Gillett, Graham (38)	22	78	01/11/2025	56	Boots Reading			
🟥	2023_04_11_L_1, 2023_04_11_L_1 (1823)	0	78	30/04/2024	78				
🟥	Robinson, George (1789)	14	100	11/10/2023	86	Test employer 1			
🟥	ABC, ABC (761)	6	100	30/06/2023	94	Reading College		123456789	Institution two name
🟥	Holmes, Frank (977)	15	100	01/12/2021	85	Virgin Active - Head Office			% completion test

Clicking on the icons will take the assessor to the relevant page.

What do I have to do? (289)	View my dashboard	When are my learners' next progress reviews?	View, edit and apply assessment plans	Log new evidence
Do I have messages? (5)	Help and training	Change my preferences for e-mail reminders		
Upload / update my details	Log a new entry in my activity log	Read IQA feedback reports		
Complete a progression tracker evaluation	Log a new entry in Learner activity log	Log a new entry in Reflective account		