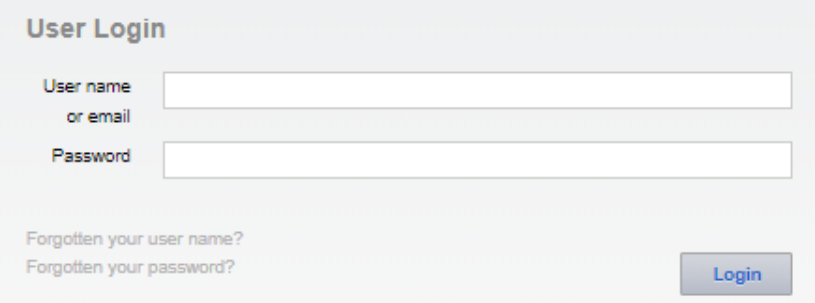
Enhancements March 2022

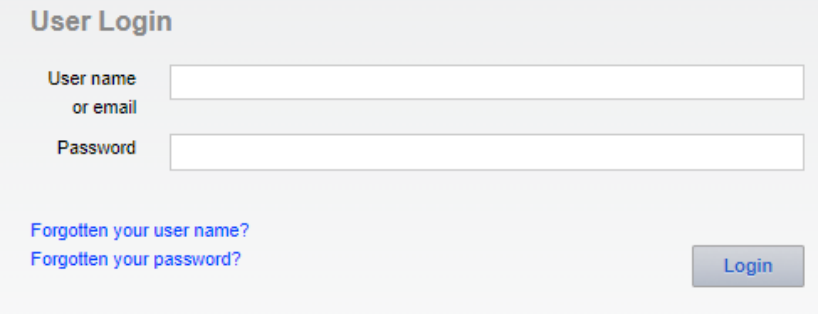
Making the forgotten password link more visible

We have enhanced the wording for the forgotten links so they are much more visible.

Before



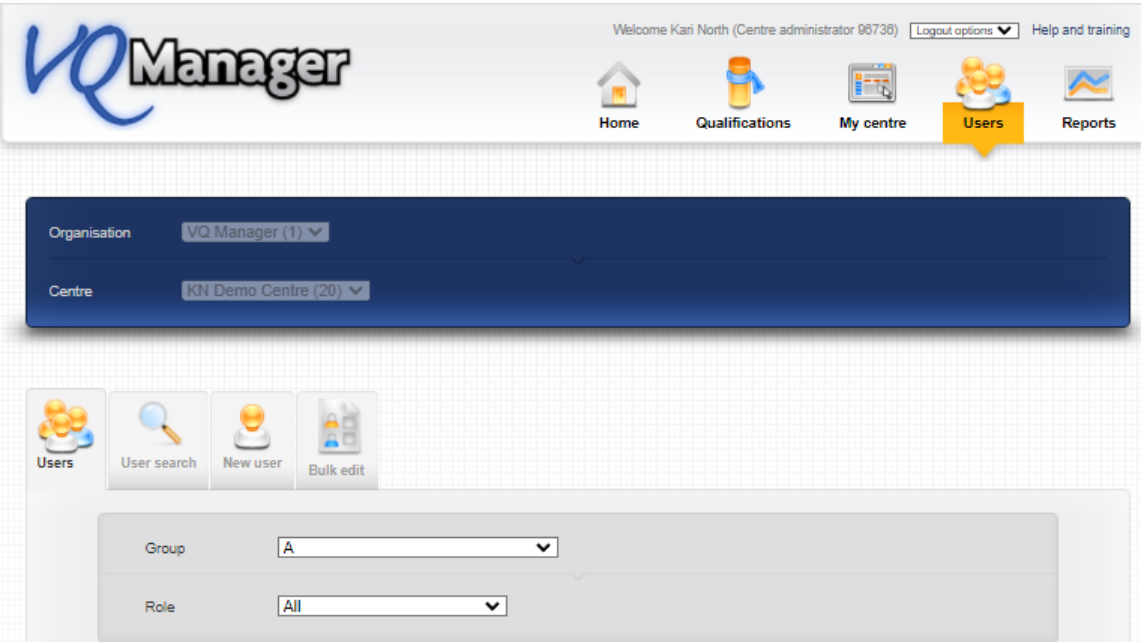
After



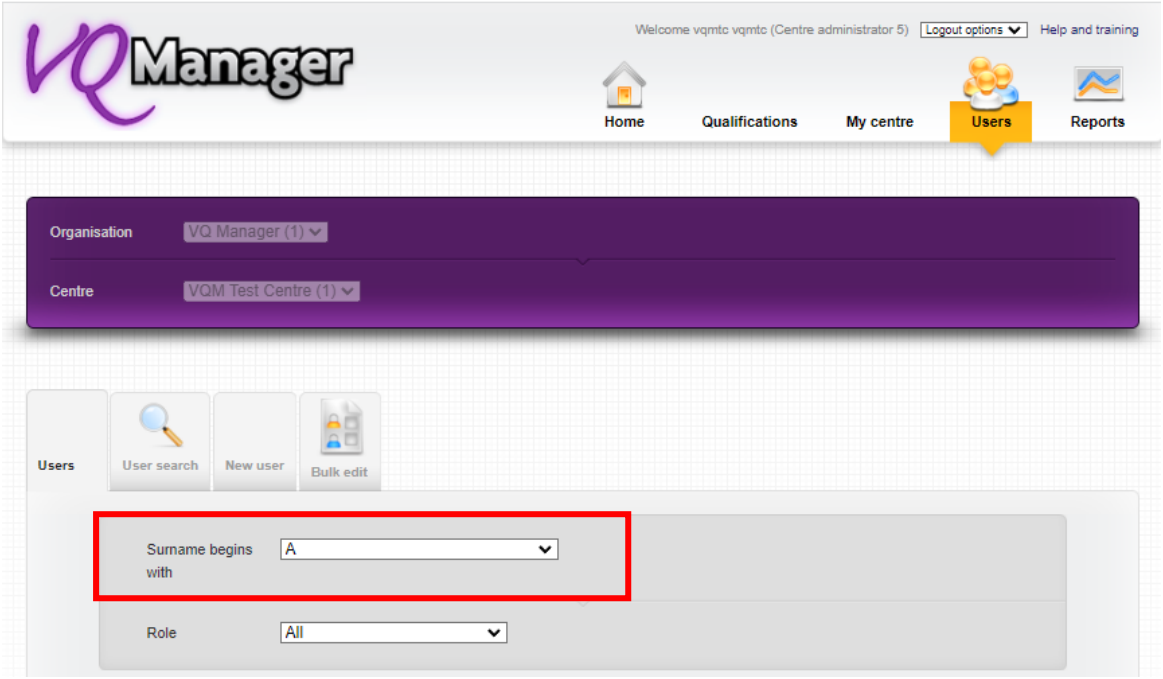
Change to wording in User List

We have clarified a field for the Centre Admin in the User tab so that it reads – “Surname begins with” rather than “Group”.

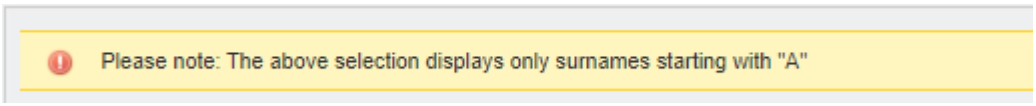
Before



After

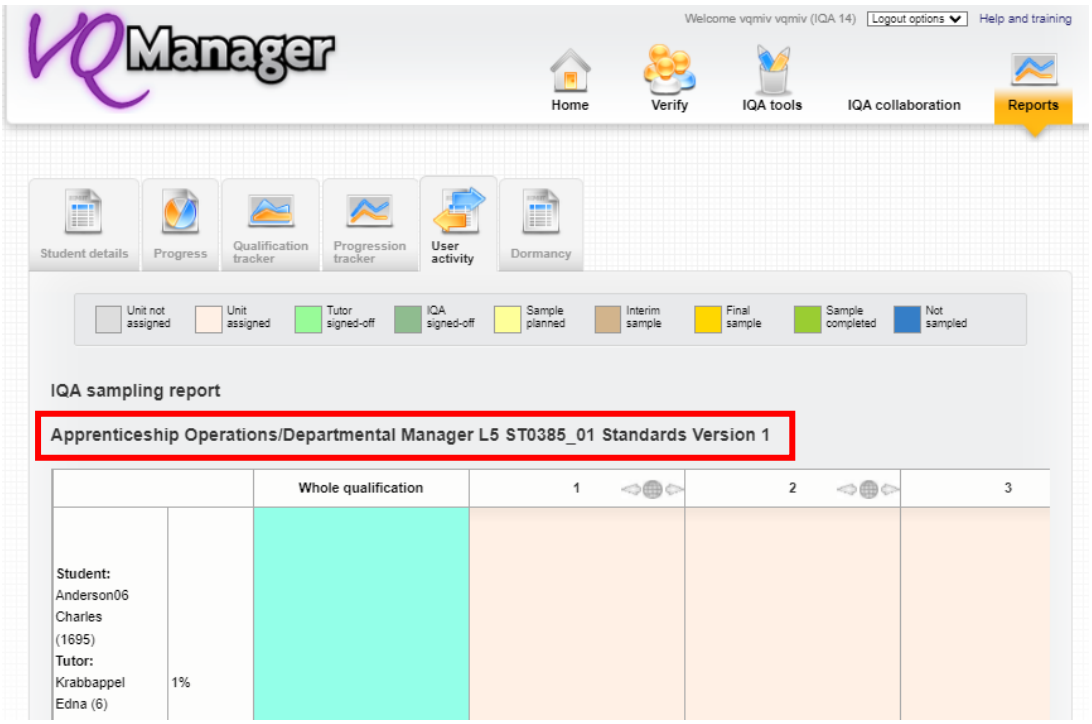


The warning text has also been changed to reflect this and now reads 'Please note: The above selection displays only surnames starting with "[letter selected]"



<u>Adding qualification title to Sampling Plan report</u>

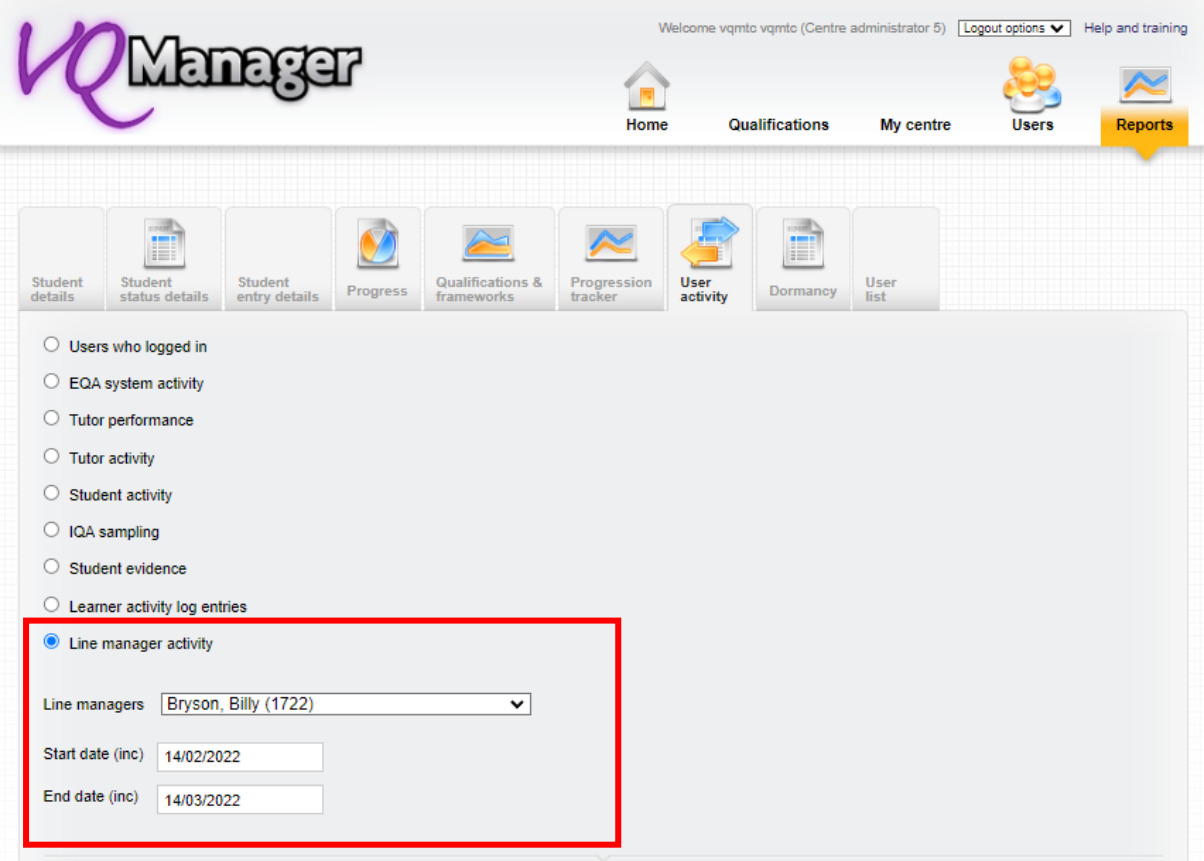
We have added the qualification title to the sampling plan for clarity. This is now visible in both the "View" and "Download" versions.



Report on Line Manager (employer) activity

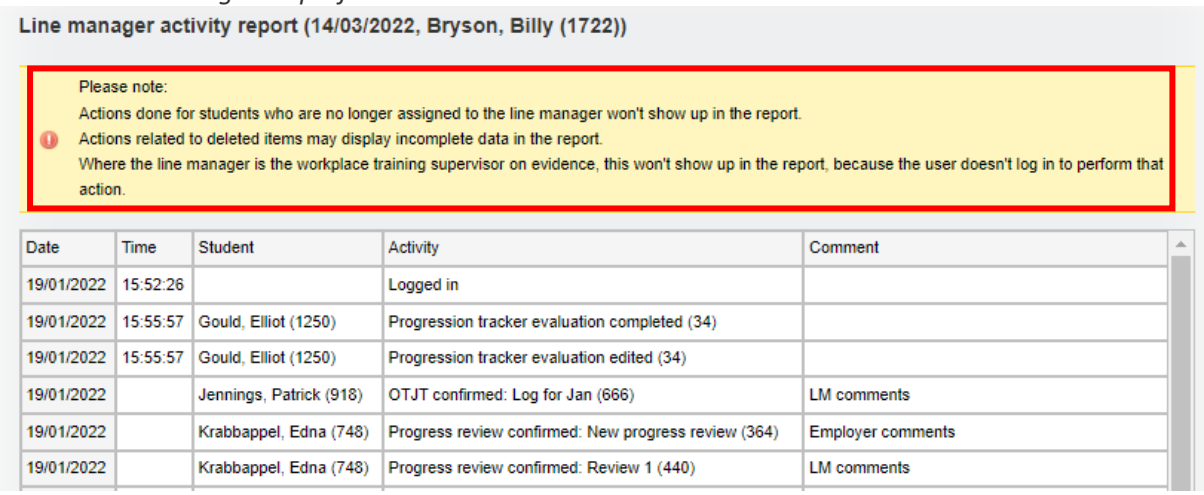
We have created a new report showing Line Manager (employer) activity in the system. This report is available to assessors, IQAs, EQAs, OSUs and Centre Admins.

Centre Admins will select a Line Manager (employer) and a date range.



There is an area in yellow at the top of the report when run saying the following:

Please note:
Actions done for students who are no longer assigned to the employer won't show up in the report.
Actions related to deleted items may display incomplete data in the report.
Where the Line Manager is an Expert Witness on evidence, this won't show up in the report, because the user doesn't log in to perform that action.

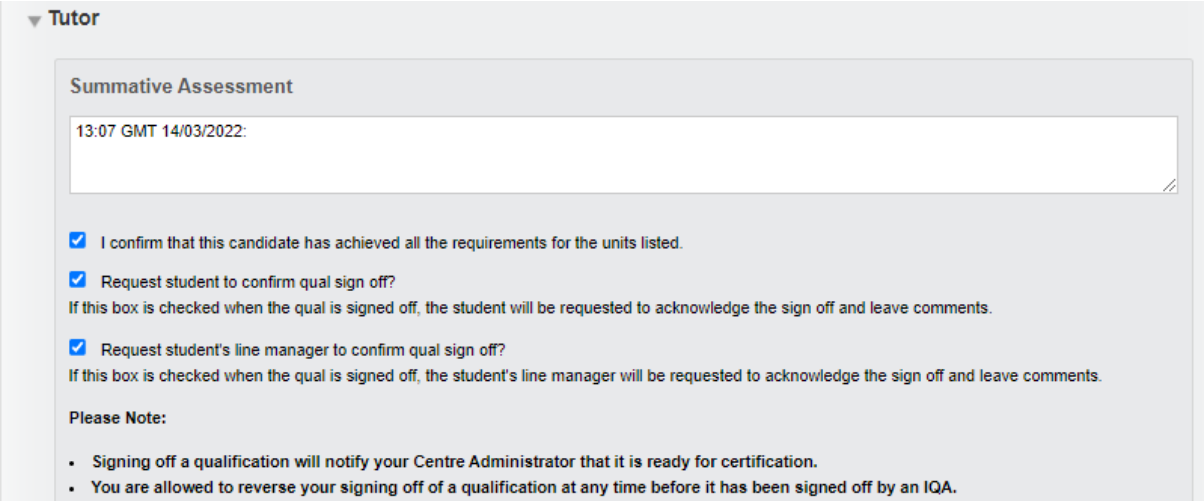


Date	Time	Student	Activity	Comment
19/01/2022	15:52:26		Logged in	
19/01/2022	15:55:57	Gould, Elliot (1250)	Progression tracker evaluation completed (34)	
19/01/2022	15:55:57	Gould, Elliot (1250)	Progression tracker evaluation edited (34)	
19/01/2022		Jennings, Patrick (918)	OTJT confirmed: Log for Jan (666)	LM comments
19/01/2022		Krabbappel, Edna (748)	Progress review confirmed: New progress review (364)	Employer comments
19/01/2022		Krabbappel, Edna (748)	Progress review confirmed: Review 1 (440)	LM comments

Adding option for learners and line managers to confirm qualification sign off

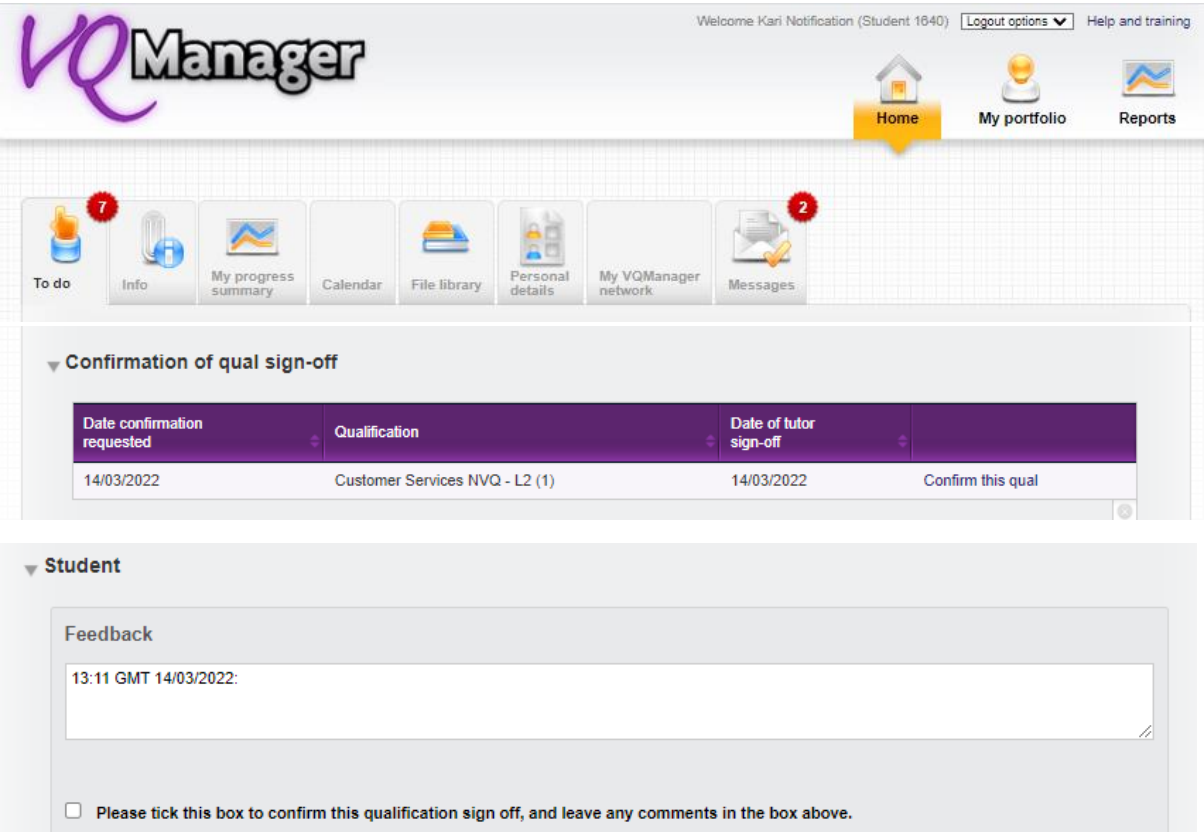
VQManager already allows for the learner to confirm a unit which has been signed off when requested by the assessor. This development adds the option for learner and also the line manager to confirm and add comments when the qualification is signed off.

As it is for the unit, this will be triggered by a tick box when the assessor signs the qualification off. The option to request sign off from a Line Manager will only appear if a Line Manager is assigned to the learner.

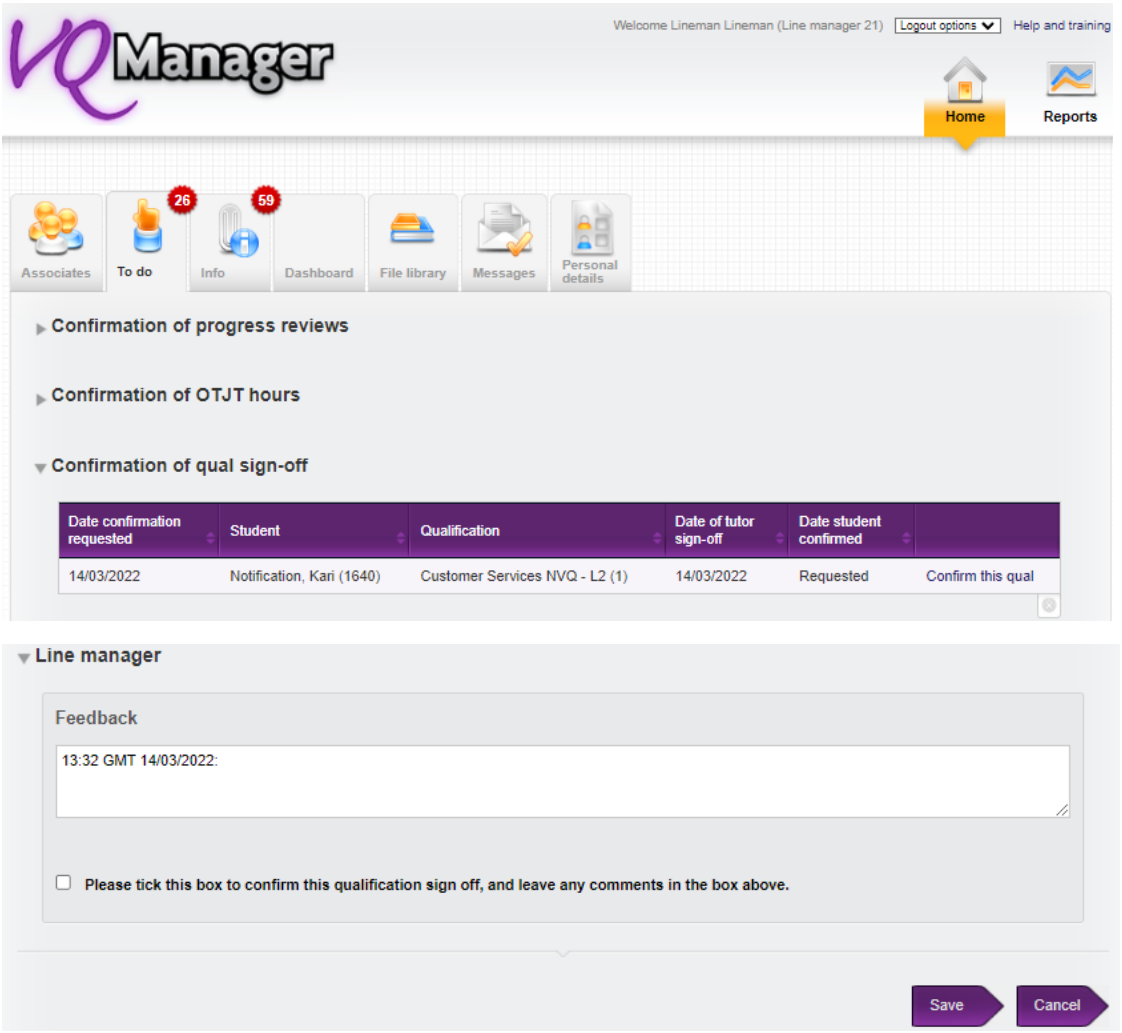


When the assessor requests their contribution, this is what the learner and the line manager (employer) sees:

Learner view:

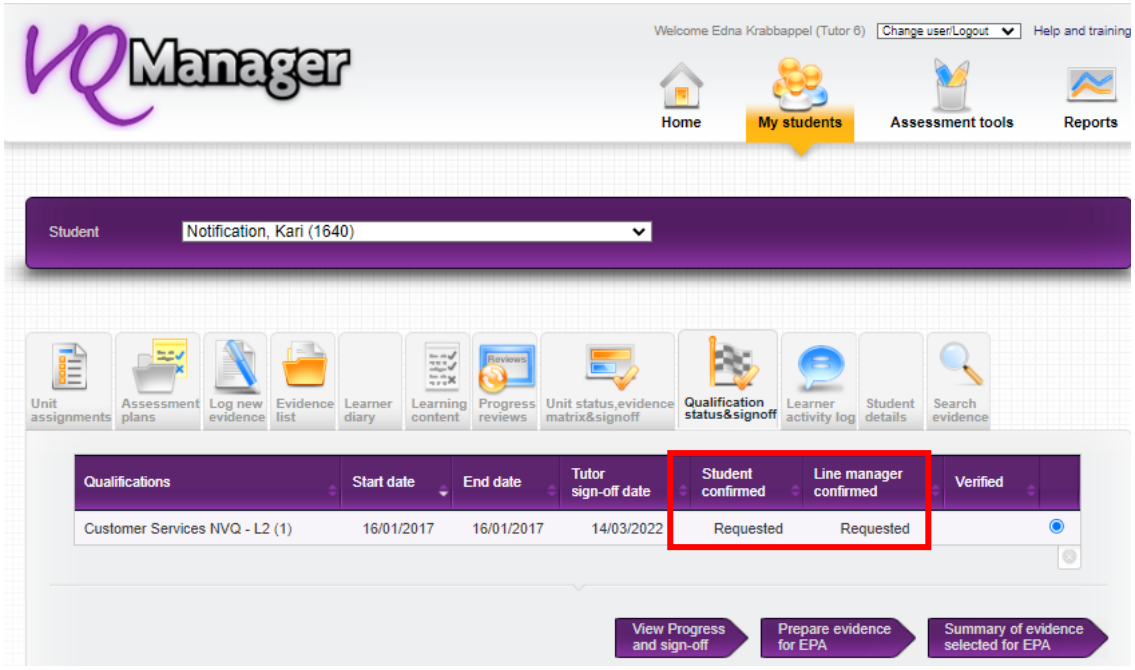


Line Manager (employer) view:

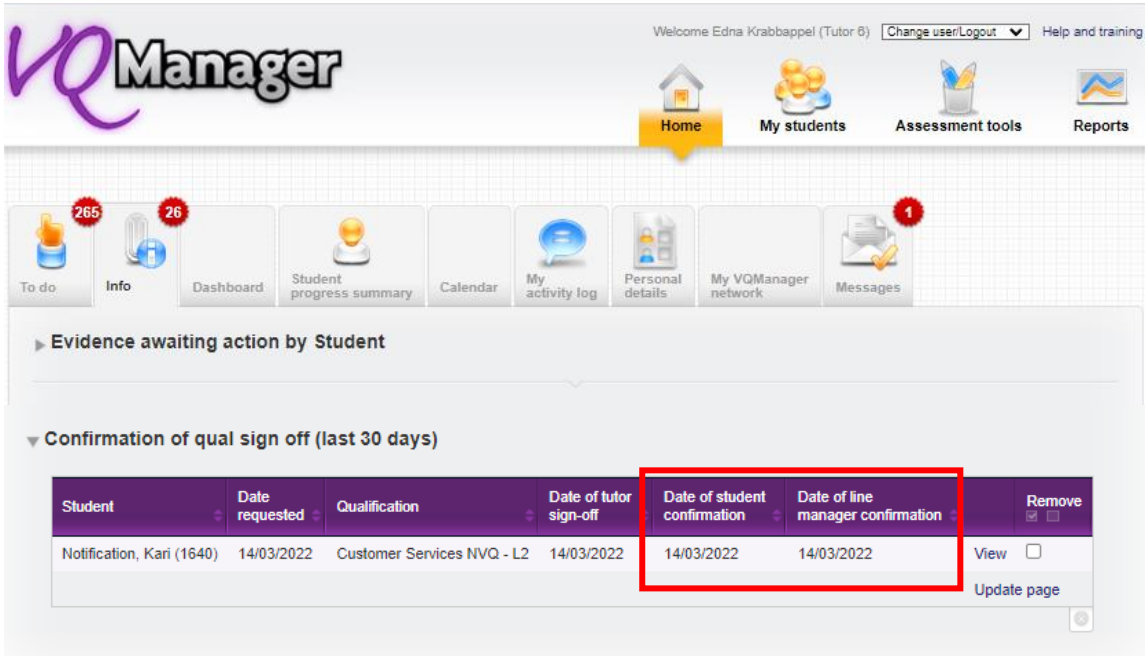


These new confirmations will have no effect on the completion status of a learner's qualification. When the assessor signs off, the completion status and progress percentage will be updated as usual.

Two new columns now appear in the qualification sign off table:



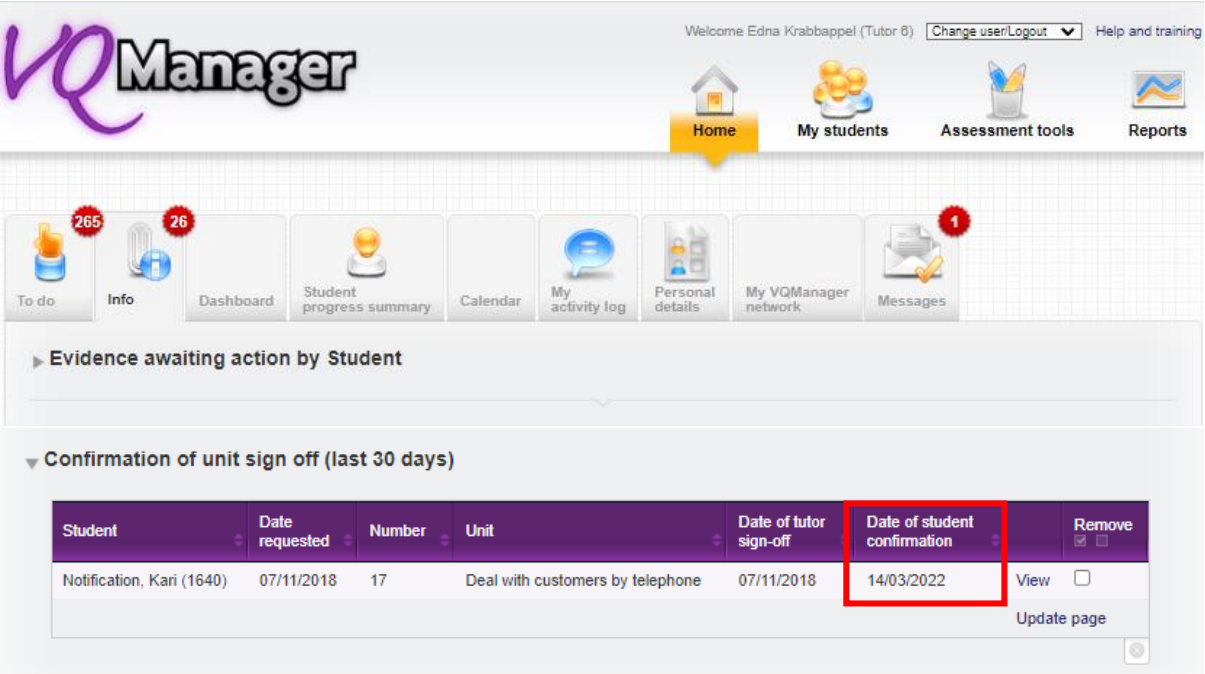
Assessors will also receive a notification in the **Info** tab that learners and line managers have responded to requests to confirm qualification sign off.



The assessor can make these new requests at the point when they sign off the qualification, or they can go back afterwards and add the requests. The assessor is not able to withdraw the requests once they have been responded to; or once the IQA has signed off the qual. The learners or line managers can confirm the sign off and add comments at any time after they have been requested. This might be before or after IQA sign off. IQAs may choose to hold off from signing off a qualification until the responses come in, but it remains up to them. This matches the way learner confirmation of unit sign off works. The continuity will help keep things simple for users.

Add notification to assessors that learners have confirmed unit sign off

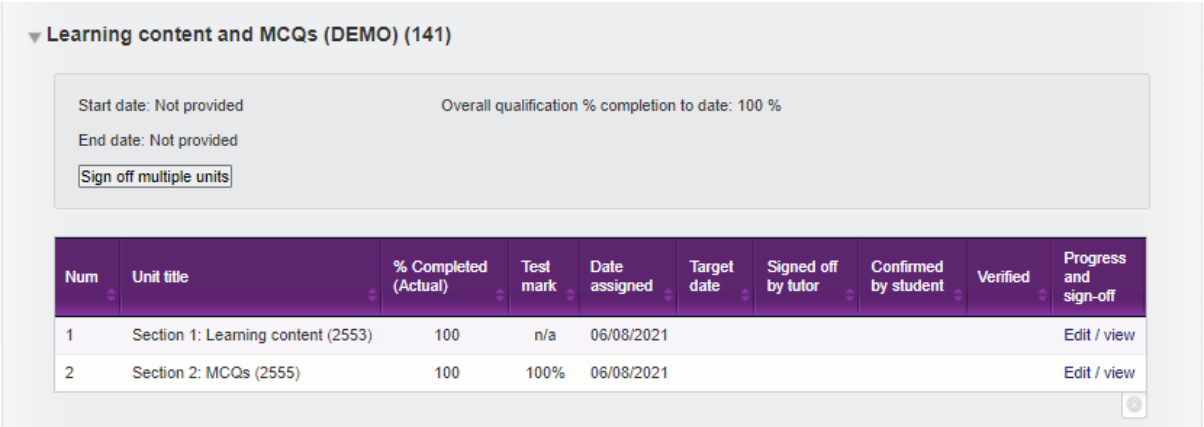
We have added a table to the assessor **Info** tab (in line with the above development) so the assessor can see that learners have confirmed unit sign off. The assessor would click **View** to open the unit and see the comments of the learner in the normal way.



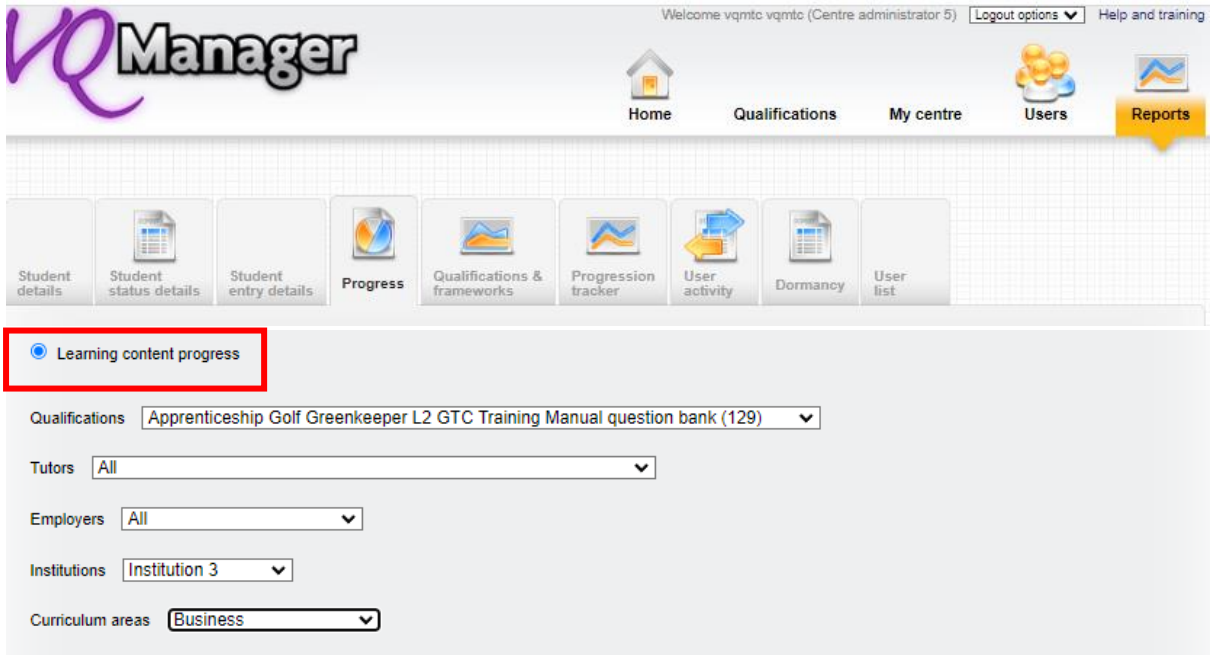
New report for multiple choice and short answer question banks and learning content

We have added a new report for the, MCQs, SAQs and learning content items. The report is available for assessors, IQAs, EQAs, Line Manager / OSU and Centre Admin.

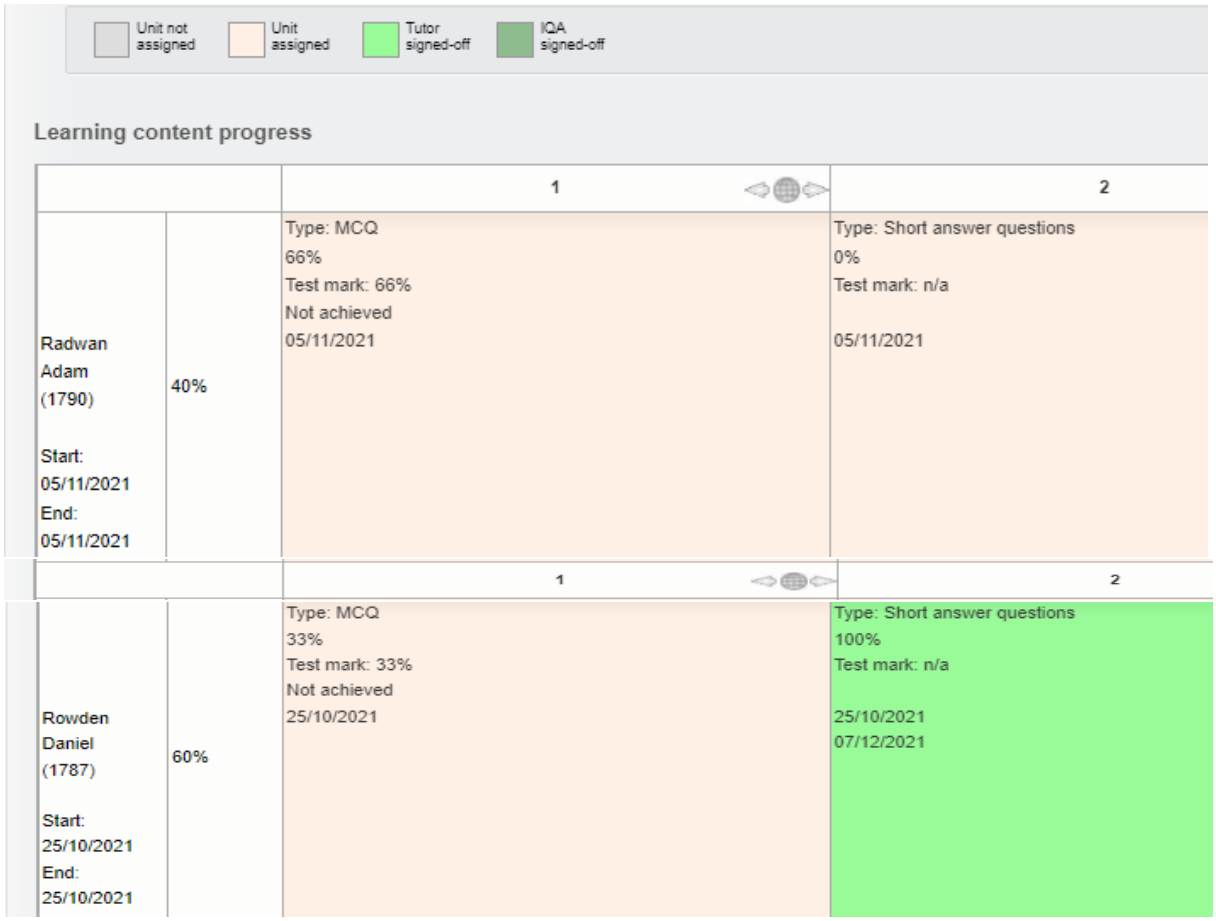
The report is reflective of the table in the **Unit sign off** tab – see below.



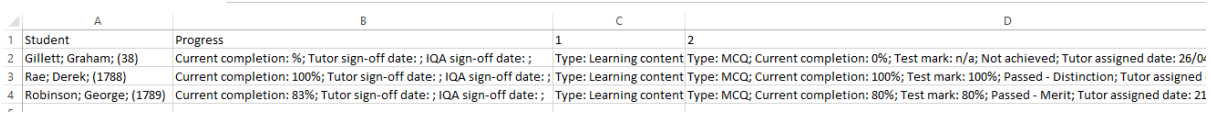
The report is located in the **Reports >> Progress tab.** And is available in both "**View**" and "**Download**" versions. You have the usual filters available to define your report parameters.


Welcome vqmtc vqmtc (Centre administrator 5)
Logout options
Help and training
VQManager
Home
Qualifications
My centre
Users
Reports
Student details
Student status details
Student entry details
Progress
Qualifications & frameworks
Progression tracker
User activity
Dormancy
User list
Learning content progress
Qualifications
Apprenticeship Golf Greenkeeper L2 GTC Training Manual question bank (129)
Tutors
All
Employers
All
Institutions
Institution 3
Curriculum areas
Business

View:


Unit not assigned
Unit assigned
Tutor signed-off
IQA signed-off
Learning content progress
1
2
Radwan Adam (1790)
Start: 05/11/2021
End: 05/11/2021
40%
Type: MCQ
66%
Test mark: 66%
Not achieved
05/11/2021
Type: Short answer questions
0%
Test mark: n/a
05/11/2021
1
2
Rowden Daniel (1787)
Start: 25/10/2021
End: 25/10/2021
60%
Type: MCQ
33%
Test mark: 33%
Not achieved
25/10/2021
Type: Short answer questions
100%
Test mark: n/a
25/10/2021
07/12/2021

Download:



	A	B	C	D
1	Student	Progress	1	2
2	Gillett; Graham; (38)	Current completion: %; Tutor sign-off date: ; IQA sign-off date: ;	Type: Learning content	Type: MCQ; Current completion: 0%; Test mark: n/a; Not achieved; Tutor assigned date: 26/0
3	Rae; Derek; (1788)	Current completion: 100%; Tutor sign-off date: ; IQA sign-off date: ;	Type: Learning content	Type: MCQ; Current completion: 100%; Test mark: 100%; Passed - Distinction; Tutor assigned
4	Robinson; George; (1789)	Current completion: 83%; Tutor sign-off date: ; IQA sign-off date: ;	Type: Learning content	Type: MCQ; Current completion: 80%; Test mark: 80%; Passed - Merit; Tutor assigned date: 21

All of these enhancements have been automatically added to VQManager for you.