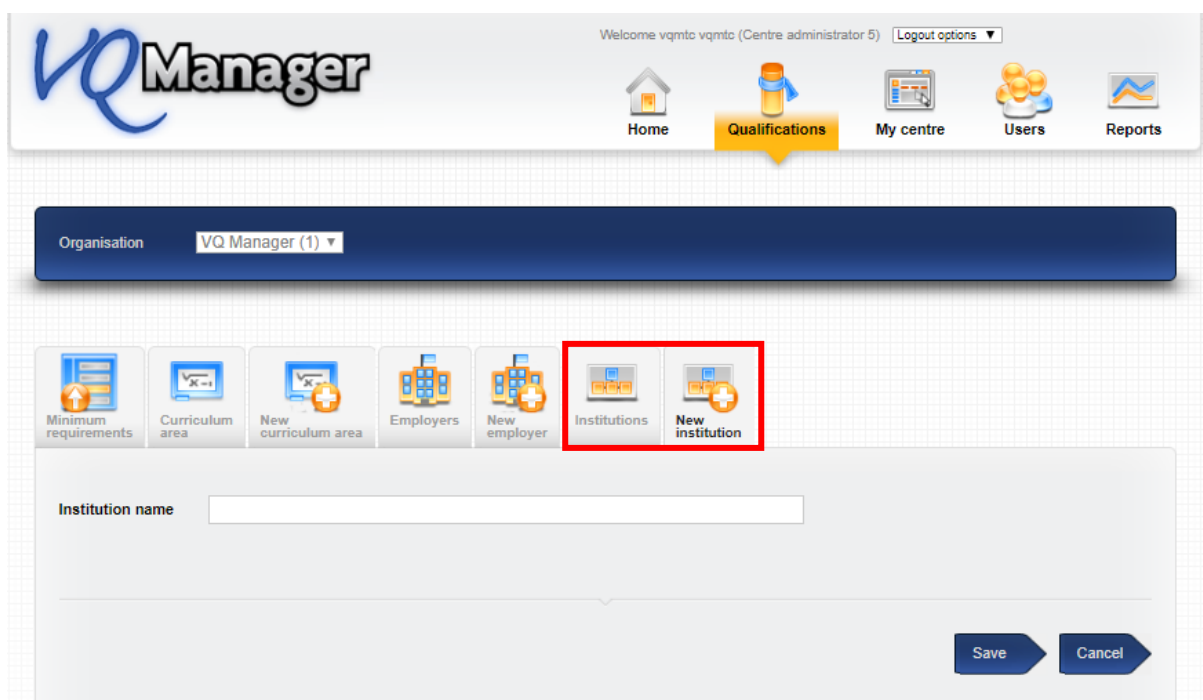


New customisable field and report filter

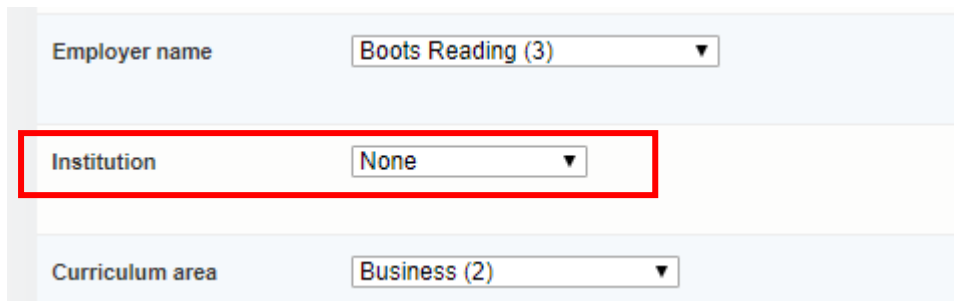
A new filter field has been added, working in the same way as the Curriculum Area field. Learners, Assessors, IQAs and Line Managers can be assigned to this new category in their user profiles. The name of the field is customisable, but defaults to 'custom filter 2'. In the example below we have used 'Institution'. If you want to use this feature, we will ask you to specify what you would like to call it.

Org and Centre Admin can populate a list for the drop-down, as they currently can for Employers and Curriculum Area.



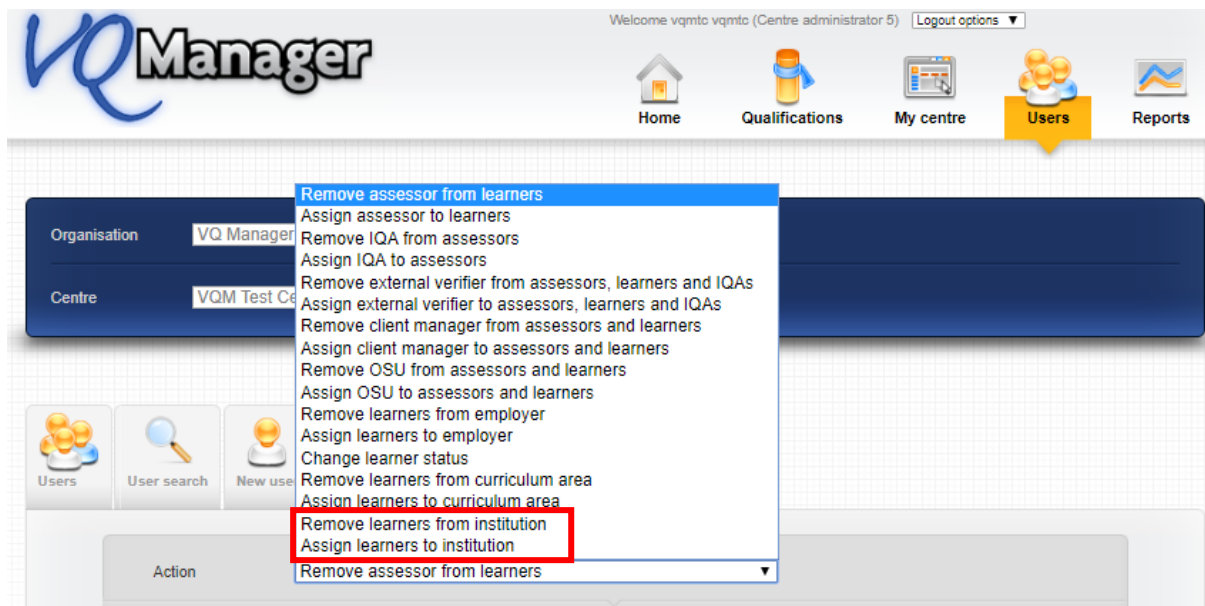
The screenshot shows the VQ Manager interface. At the top, there is a navigation bar with the VQ Manager logo and a welcome message: "Welcome vqmtc vqmtc (Centre administrator 5)". To the right of the welcome message is a "Logout options" dropdown menu. Below the navigation bar are five icons: Home, Qualifications (highlighted in yellow), My centre, Users, and Reports. Below the navigation bar is a dark blue bar with the text "Organisation" and a dropdown menu showing "VQ Manager (1)". Below this bar is a row of icons for various functions: Minimum requirements, Curriculum area, New curriculum area, Employers, New employer, Institutions, and New institution. The "Institutions" and "New institution" icons are highlighted with a red box. Below the icons is a form with a text input field labeled "Institution name" and two buttons: "Save" and "Cancel".

In the user profile page you can then assign the new category to your learners, assessors, IQAs and Line Managers.

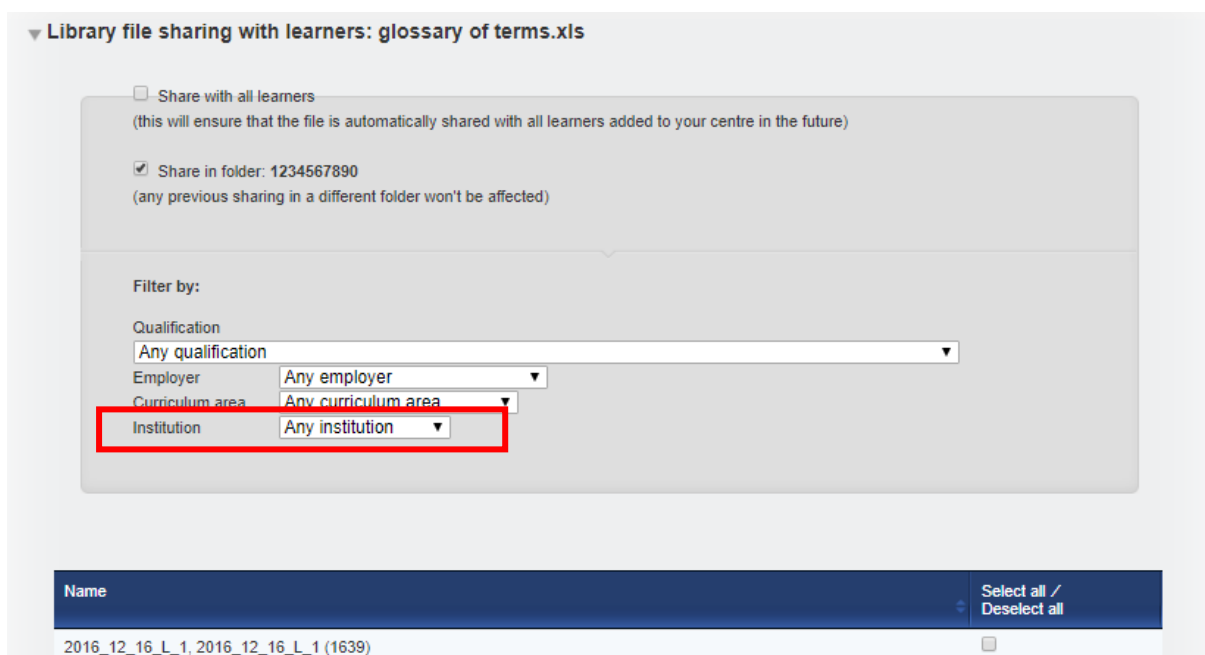


The screenshot shows a user profile page with three dropdown menus. The first dropdown menu is labeled "Employer name" and shows "Boots Reading (3)". The second dropdown menu is labeled "Institution" and shows "None". The "Institution" dropdown menu is highlighted with a red box. The third dropdown menu is labeled "Curriculum area" and shows "Business (2)".

You can also use the bulk edit function to assign/de-assign learners to the category.



In the file sharing area, the new filter has been added for learners, assessors and IQAs.



In the dashboard area a column for this filter has been added to the OSU, Assessor and IQA dashboard pop out reports and downloads.

My learners: All
 Report generated for: Edna Krabbappel (Assessor)
 Date: 29/07/2019 14:21

RAG Target date Difference between actual and target % Employer Curriculum area Reference number Institution

| RAG | Learner | Actual % completion at today's date | Target % completion at today's date | Target date | Difference between actual and target % | Employer | Curriculum area | Reference number | Institution |
|-----|----------------------------|-------------------------------------|-------------------------------------|-------------|--|-----------------------------|-----------------|------------------|-----------------|
| | Wolfson, Graham (330) | 36 | 90 | 31/08/2020 | 54 | | | | |
| | Anderson06, Charles (1695) | 0 | 64 | 17/04/2020 | 64 | Bourville College | Music | 518NRS | Institution One |
| | Gillett, Graham (38) | 100 | 100 | 31/12/2018 | 0 | | | | |
| | Holmes, Frank (977) | 15 | 100 | 03/12/2018 | 85 | Virgin Active - Head Office | | | |
| | Welford, James (872) | 26 | 100 | 24/07/2018 | 74 | Test employer 1 | Business | | |

In the reporting area to accommodate this new filter:

A new column has been added for:

- Learner Entry Details
- User List

e.g.

Progress reviews (29/07/2019)

| Curriculum area | ULN | Learner | Assessor | Placement employer | Institution | Reference number | Start date |
|-----------------|-----|---|----------------------------|--------------------|-------------|------------------|------------|
| | | 2016_12_16_L_1, 2016_12_16_L_1 (1639) | Krabbappel, Edna (6) | | | | |
| | | Flanders, Rod (7) | Krabbappel, Edna (6) | | | | |

A filter has been added for:

- Progress – Qualification progress
- Progress – Unit Sign off
- Progress – Unit Sign off % only
- Progress – BTEC Course progress
- User Activity – Learner activity
- User Activity – Learner evidence

e.g.



A screenshot of a filter panel titled "Off the job training". It contains five dropdown menus: "Assessors", "Learners", "Employers", "Institutions", and "Curriculum areas". All dropdowns are currently set to "All". The "Institutions" dropdown is highlighted with a red rectangular border.









A filter and report column have been added for:

- Progress – Progress Reviews
- Progress – GLH
- Progress – Off the Job Training hours
- Qualification Tracker
- User Activity – Users who logged in

e.g.



A screenshot of a filter panel with five dropdown menus: "Assessors", "Learners", "Employers", "Institutions", and "Curriculum areas". All dropdowns are currently set to "All". The "Institutions" dropdown is highlighted with a red rectangular border.

 Learner details
  Learner status details
  Learner entry details
  **Progress**
 Qualification tracker
  User activity
  Dormancy
  User list

Progress reviews (29/07/2019)

| Curriculum area | ULN | Learner | Assessor | Placement employer | Institution | Reference number | Start date |
|-----------------|-----|---|----------------------------|--------------------|-------------|------------------|------------|
| | | 2016_12_16_L_1, 2016_12_16_L_1 (1639) | Krabbappel, Edna (6) | | | | |
| | | Flanders, Rod (7) | Krabbappel, Edna (6) | | | | |