## Frequently asked questions

IQA/IVs is also able to reverse assessor unit and qualification sign off where they disagree with the assessor's decision.

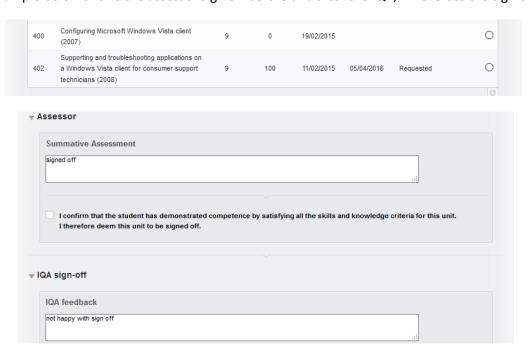
If your assessor has signed off a unit or a qualification and the IQA does not agree and needs this action to be reversed, there is now the option to switch this function on for your centre. If you are unsure if it has, please contact SkillWise support to check whether this has been activated for your centre. <a href="mailto:support@skillwise.net">support@skillwise.net</a>

Once this is activated the IQA can untick the assessors sign off box and this will reverse the decision.



The IQA/IV should write comments in the Summative Assessment box at this point, visible to the assessor, saying why they have reversed the sign off.

The example below shows the assessor sign off before and after the IQA/IV reverses the sign off:



The date then disappears from the assessor sign off column in the summary table.



NOTE: The Centre Administrator receives an email notification to indicate that the qualification sign off has been reversed in both instances i.e. when the assessor or the IQA/IV reverse this. The sign off notification which appears in the Centre Administrator's To Do tab also disappears.