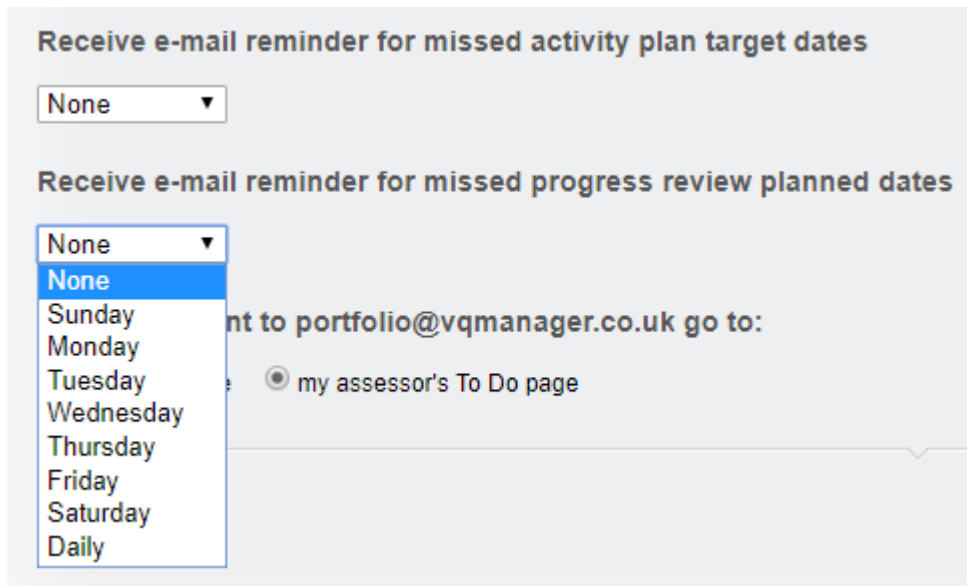


VQManager enhancements April 2019

E-mail notification for missed target dates

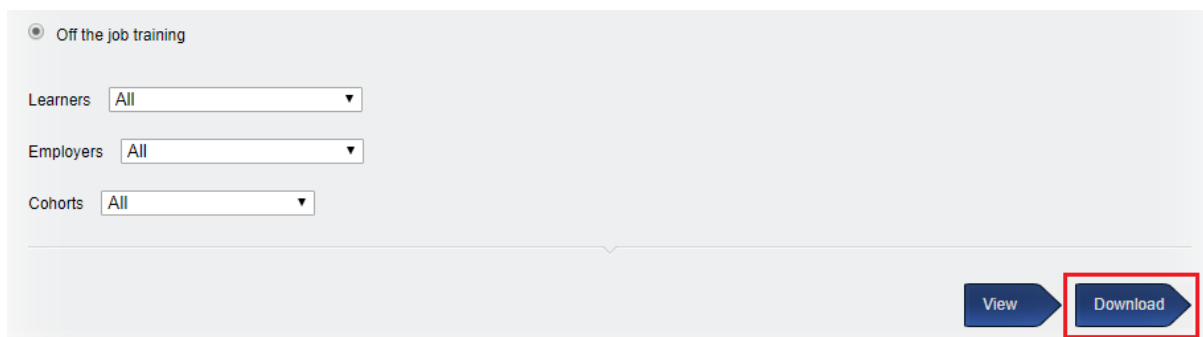
Learners, assessors and line managers will now be able to opt in to e-mail notifications of missed target dates for assessment plans and progress reviews. They can choose a day of the week, or daily.



The screenshot shows two sections for email reminders. The first section is titled "Receive e-mail reminder for missed activity plan target dates" and has a dropdown menu set to "None". The second section is titled "Receive e-mail reminder for missed progress review planned dates" and has a dropdown menu open, showing options: "None", "Sunday", "Monday", "Tuesday", "Wednesday", "Thursday", "Friday", "Saturday", and "Daily". Below the second dropdown, there is a radio button selected for "my assessor's To Do page" and a text field containing "portfolio@vqmanager.co.uk go to:".

Option to download OTJ and GLH reports

We have added the option to download the Guided Learning Hours and Off the Job Training reports, for all users who have access to them.



The screenshot shows a filter section with a radio button selected for "Off the job training". Below this are three dropdown menus: "Learners" set to "All", "Employers" set to "All", and "Cohorts" set to "All". At the bottom right, there are two buttons: "View" and "Download". The "Download" button is highlighted with a red rectangle.

Add option to re-name Line Manager role

It is now possible to change the title of the Line Manager role to suit your requirements. Please let us know if you'd like this.

Welcome Terry Williams (Employer manager 1663) Logout options ▼

Sharing files along with assessment plans

This enhancement pertains to where a Centre Admin is copying assessment plans from one assessor to another.

Files uploaded by an assessor and attached to an assessment plan were already being copied to along with the assessment plan. This enhancement ensures that files that were shared by a File Librarian and attached to an assessment plan by an assessor are also copied across to any new assessors with the assessment plan.

Adding 'accept all ticks' links at the end of the qual tree as well as the start

To make this function easier to use, we have duplicated the 'accept all' links below the qual tree as well as above.

Criteria met

As a assessor you may choose to [accept all trainee assessor ticks.](#)

As a assessor you may choose to [accept all learner ticks.](#)

Select the relevant assessment plan against which the evidence is to be logged or navigate to the relevant Unit, Element, Assessment criteria, Range or Knowledge and Understanding item.

- Unit 25 Merit
- Show gaps
- Open all and show gaps
- Open all
- Open all checked items
- Open all linked items
- Close all

⊕ **BTEC Extended Diploma in Music Technology L3 (QCF) Edexcel 500_7716_8**

⊕ **Key Skills**

As a assessor you may choose to [accept all trainee assessor ticks.](#)

As a assessor you may choose to [accept all learner ticks.](#)