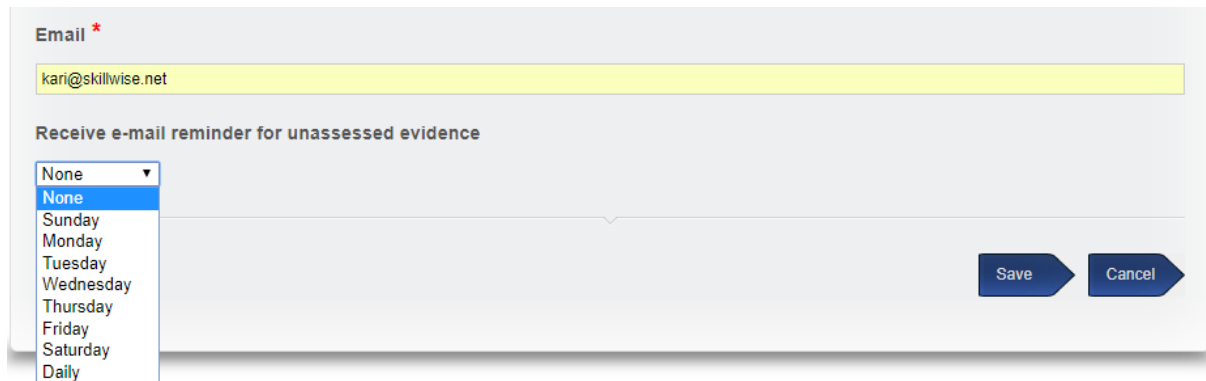


## Email summary notifications

IQA/IV's can elect to receive summary email notifications.

To set these emails, you should go to Home >>Personal Details and scroll to the bottom of the page. Select "None", a day of the week or "Daily" from the options. Please ensure your email address in the field above is also correct.



Email \*

kari@skillwise.net

Receive e-mail reminder for unassessed evidence

None

None

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Daily

Save Cancel

Here is the notification available to you

### IQA/IV

Receive e-mail reminder for units signed off by assessors in the last seven days