Frequently asked questions

How are percentage completions calculated?

Percentage completions for each unit are calculated by comparing the number of items (assessment criteria, range and K&U) that have been ticked off against the total number of criteria for the unit. This calculation takes into account the minimum requirements. If you hover over the percentage a yellow pop up appears indicating exactly how many criteria have been met versus the total to be met in the example below 15/97.

Qualification tracker (28/09/2016)

Learner	Qualification	Current complet
Baker, Kim (164334)	SVQ2 Food and Drink Operations (Automated Plant Bakery Skills) L5 (SQA) GJ3M 22	8 %
	SVQ2 in Food and Drink Operations (Automated Plant Bakery Skills) L5 Question Bank	15 %
Baker, Scott (164331)	SVQ2 Food and Drink Operations (Automated Plant Bakery Skills) L5 (SQA) GJ3M 22	0 %
	SVQ2 in Food and Drink Operations (Automated Plant Bakery Skills) L5 Question Bank	0 %
boots, sarah (168212)	ERR (Employee Rights and Responsibilities)	0 %
	ERR (Employee Rights and Responsibilities)	100 %
	NVQ Certificate in Pharmacy Service Skills L2 (QCF) (Edexcel) 500_9351_4	5 %
	Personal Data	0 %
	RPS Foundation Pharmacy Framework	6 %
chemist, charles (161311)	ERR (Employee Rights and Responsibilities)	100 %
	Functional Skills – English L1	0 %
	Functional Skills – ICT L1	0 %
	NVQ Certificate in Construction Operations - General Construction L2 (QCF) QUE857 (CSkills) 600_3744_1	14 %
	PLTS: A framework of personal, learning and thinking skills	0 %
details, personal (140210)	Personal Data	100 %
	Personal Data	100 %
	Personal Data	100 %
	Personal Details	100 %
	Personal Details	100 %
	Personal Details	100 %

(yellow pop up: 15/97)

When a unit is signed off, the percentage completion is automatically set to 100%.

Percentage completion for the qualification as a whole is calculated by comparing the number of items ticked against the total number of items it's possible to tick, just as for the units: i.e. it is not an average of the percentages for the individual units.