

# EV/EQA Activity Log

There is an activity log available for the EV/EQA. If you should like this adding to your profile please contact your Centre Administrator who can request it to be added to your centre.

The screenshot shows the VQ Manager interface. At the top, the logo 'VQ Manager' is on the left, and the user 'edwina curry (External verifier 134198)' is logged in. Navigation icons for Home, Verify, EV tools, and Reports are visible. Below these are icons for To do, Info, Learner progress summary, My activity log (selected), Personal details, and Messages.

The 'Previous logs' section contains a table with the following columns: Date logged, Activity date, Category, Summary title, Logged by, Activity detail, and Attachments. The table is currently empty, showing 'No log entries'.

The 'Add new log' section has a form with the following fields:

- Category: A dropdown menu with options: Course, EV visit, Meeting, Other, Reading, Research, Work experience.
- Summary title: A text input field.
- Activity date: A text input field.
- Activity detail: A text input field.