

Sign off declarations

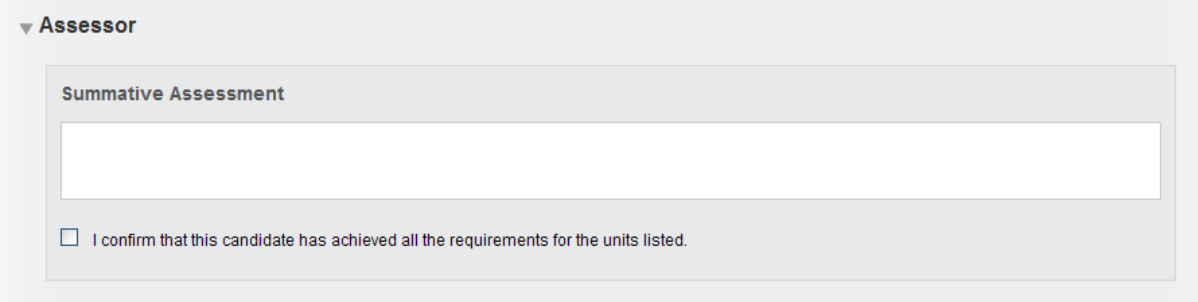
We have updated some of the declarations in VQManager, to make them more meaningful. This improves clarity and auditability. The functionality of the sign off boxes is unchanged.

If the declarations given aren't suitable for your centre, they can be changed. Please contact us if that's the case.

Assessor qualification sign off declaration

When signing off a qualification, instead of "Assessor sign off" it now reads

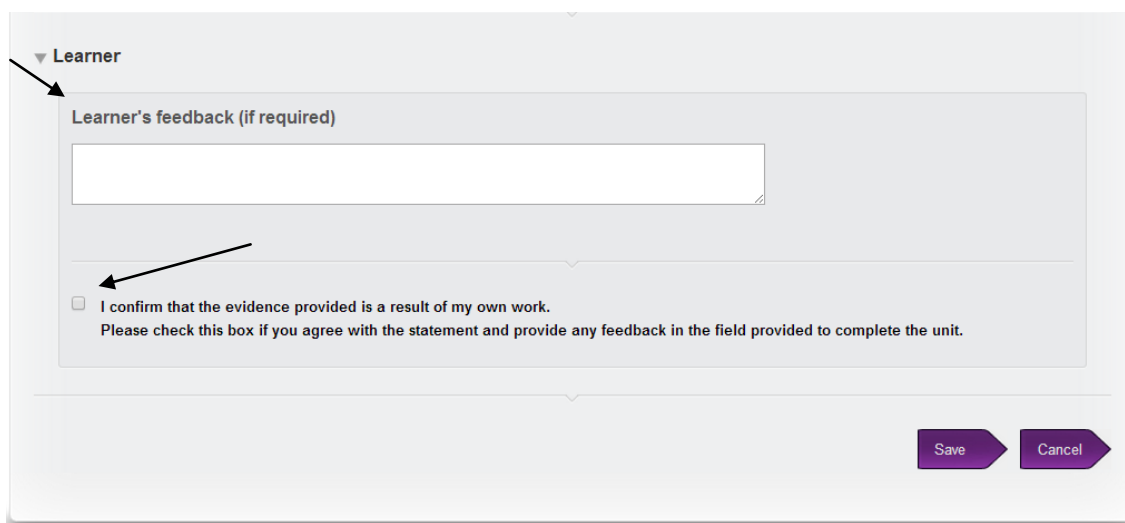
I confirm that this candidate has achieved all the requirements for the units listed.



The screenshot shows a form titled "Assessor" with a dropdown arrow. Below it is a section titled "Summative Assessment" containing a large text input field. At the bottom of this section is a checkbox with the text "I confirm that this candidate has achieved all the requirements for the units listed."

Learner unit sign off declaration

The "Learner confirmation" tick box now has a declaration statement so (if selected by the assessor) users will see this:



The screenshot shows a form titled "Learner" with a dropdown arrow. Below it is a section titled "Learner's feedback (if required)" containing a text input field. Below this is a checkbox with the text "I confirm that the evidence provided is a result of my own work." and a subtext "Please check this box if you agree with the statement and provide any feedback in the field provided to complete the unit." Two arrows point to the checkbox and the subtext. At the bottom right are "Save" and "Cancel" buttons.

IV/IQA unit sign off declaration

We have added a “unit not sampled” tick box on the IV/IQA unit sign off page to indicate where a unit is being signed off but has not actually been verified.

The sign off declaration box just used to be labelled 'verified'. It now reads:

I confirm that the candidate's sampled work meets the standards specified for this unit and may be presented for external verification and/or certification.

Welcome jpg internal (Internal verifier 134732) Logout options Help and training ?

Home Verify Internal verifier tools Reports

Select assessor assessor.jpg (134730) Select learner candidate.jpg (134731)

Unit assignments Assessment plans Evidence list Question bank Progress reviews Unit status, evidence matrix and signoff Qualification status and signoff Learner activity log Search evidence

☐ Date ☐ Assessor ☒ Summary ☐ Description ☒ internal verifier date ☐ EV date ☒ Method ☒ Assessment criteria ☒ Range statement ☒ Knowledge and understanding

Evidence matrix; candidate, jpg; 02.2013 - Award in Employment and Personal Learning Skills in Health L3 {QCF} {C&G} 600_1854_9

Unit: 200 Understand employment responsibilities and rights in health, social care or children and young people's settings

Learning outcome: 1 Know the statutory responsibilities and rights of employees and employers within own area of work

Evidence	Summary	internal verifier date	Method									Assessment criteria				Range statement	
			1	2	3	4	5	6	7	8	9	1.1	1.2	1.3	1.4	1	2
134731/E/726	test at 15:54 18 Apl	Verify	✓									✓	✓	✓	✓		
Total		0%	1									1	1	1	1		
Recommended minimum												1	1	1	1	1	1

▼ Internal verifier sign-off

Internal verifier feedback

Internal verifier evidence rating

☐ Valid

☐ Current

☐ Authentic

☐ Sufficient

☐ Relevant

☐ Unit not sampled

☐ I confirm that the candidate's sampled work meets the standards specified for this unit and may be presented for external verification and/or certification.

Save and write assessor feedback report Save and go to sampling plan Cancel

IV/IQA qualification sign off declaration

At qualification sign off, the IV/IQA declaration now reads:

Competence has been demonstrated in all of the units/the qualification recorded above using the required assessment procedures and the specified conditions/contexts. The evidence meets the requirements for validity, authenticity, currency, reliability and sufficiency.

▼ Internal verifier

☐ Competence has been demonstrated in all of the units/the qualification recorded above using the required assessment procedures and the specified conditions/contexts. The evidence meets the requirements for validity, authenticity, currency, reliability and sufficiency.