

## Frequently asked questions

### Can you delete evidence if it is no longer required?


Yes you can delete evidence. We don't do this for you as a matter of policy.

Evidence can be deleted by the user who currently has the evidence to work on. Use the "Last action" section to establish who the evidence is with and that user can delete the evidence. If this is not you, the system will not allow you to delete the item. Use the "Delete Evidence" icon on the right to delete the evidence.

Date created	18/01/2014	Number	115629/E/8567	 
Method	Written questions			
Qualification	BTEC Certificate in Preparing to Work in Adult Social Care L3 (QCF) Edexcel 501_1813_4 1, 2, 3			
Description	btec 11and diploma 15			
Last action	Trainer/assessor saved and sent for verification			

The message popup which appears when opting to delete evidence is very robust to ensure the user is aware that the deletion is a permanent action. It reads as follows:

Date created	18/11/2015	Number	761/E/951
Method	<div>Are you sure you wish to permanently delete this evidence? This action is non-reversible - deleted evidence cannot be retrieved.</div> <div><input type="button" value="OK"/> <input type="button" value="Cancel"/></div>		
Qualification			
Description			
Last action			
Date created			
Method	Work products		
Qualification	Please open the evidence to see the items covered		

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