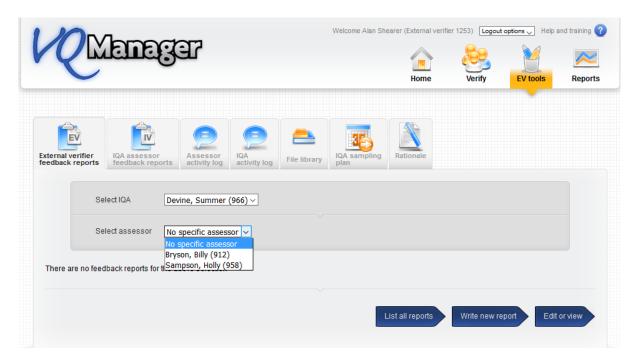# VQManager Enhancements April 2016

External Verifier: Routing of EQA/EV feedback reports - to go to IQA/IV, not assessor
We have changed the workflow in respect of the EQA/EV feedback reports. Following consultation it was established that the EQA/EV feedback report is really for the attention of the IQA/IV and not the assessor. All previous entries sent to the assessors will still be visible to the assessors but now also visible to any associated IQA/IV.

You are able to select an IQA/IV and then if required an assessor, but there is the option to choose "no specific assessor" too. Selecting an IQA and an assessor will fresh the page and list all the reports for that IQA/assessor combination.
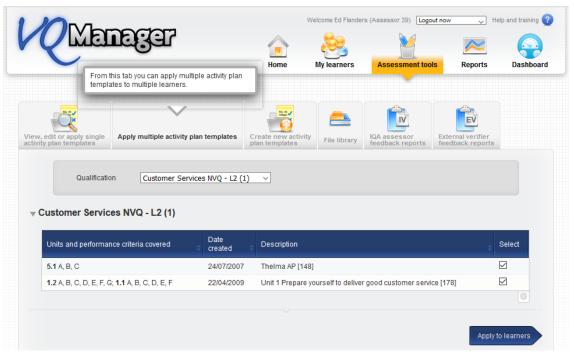Using the blue arrow, you may now list all reports (for all IQAs and assessors) to view all in addition to the existing buttons "Write new report" and "Edit or view".
If you select "write new report" there are a couple of amendments to this page. The EQA/EV can opt to share this report with the assessor if s/he chooses. And the review is clearly labelled review of IQA as opposed to assessor. The blue arrow now indicates that the report notification will go to the IQA/IV.
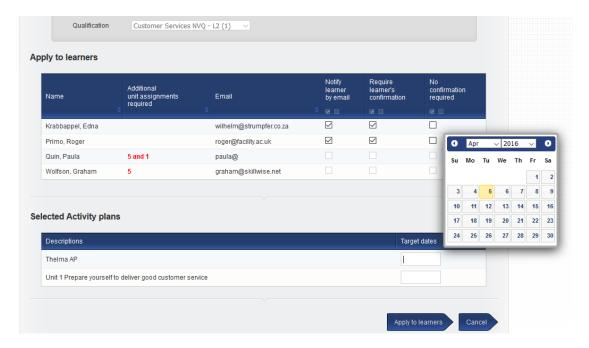
Assessor: Add tab to assign multiple assessment plans at once

We have added a new tab to the Assessment Tools area called 'Apply multiple assessment plan templates'. (This could read activity plans or action plans depending on your centre settings).
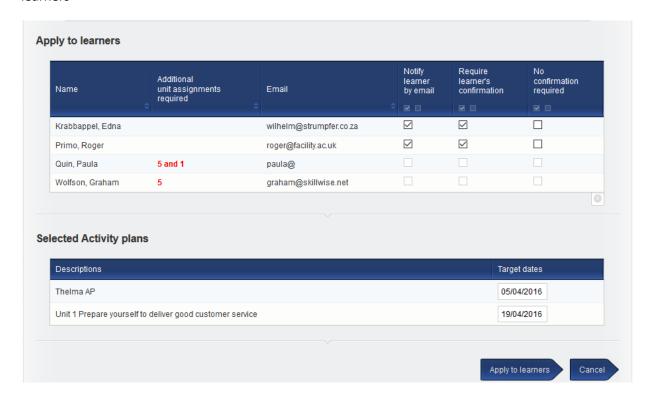

This tab will offer a drop-down to select a qualification, or not linked to criteria, and display the list of assessment plan templates for that qual. Users will not be able to select plans from more than one qualification at once. The assessor then ticks the required assessment plans in the "select" column.

When the blue arrow "Apply to Learners" is selected a new tab with a table with a list of the assessment plan titles appears with a box for each assessment plan target date. There is no "Notes" section at this stage. The notes are already on the template when you create it, and if necessary you can write notes on individual plans after you've assigned them.

Select the learners and complete the target dates before selecting the blue arrow "Apply to learners"

A pop up appears to confirm the plans have been assigned to the learners. The target dates will be the same for all selected learners.

Learners and Assessors: Notification on To Do page when another user adds or amends a Learner's Activity Log

Users will now receive a notification if a new activity log has been added. A notification also appears if an existing Activity Log entry is amended. This will appear in a table on the To Do page, and have a 'remove' button so users can remove entries from the list after they've seen and actioned them. If the "Edit" link is selected the user will then be taken to that entry of the Activity Log, so they can read and further edit from there as necessary.

Centre Administrator: Moving two fields in Learner Profile from ILR extra fields to standard fields

Some information visible to the IQA/ IV on the "Learner Detail" tab in "Verify" relates to two User Details fields in the Centre Admin area. These fields were additional ones available upon request but have now been made into standard fields. They are as follows:

Awarding Body - Learner Enrolment Number

Date Registered (Awarding Body)